

LOWER FRANKFORD TOWNSHIP  
January 2, 2024  
Monthly Meeting

**Rollcall**

Jim Burkholder – Present (Chairman Board of Supervisors)  
James Heishman – Present (Vice Chairman Board of Supervisors)  
David Bachman – Present (Supervisor - Roadmaster)  
Karen Heishman – Present (Secretary/Treasurer/Manager)  
Pam Burkholder – Not Present (Tax Collector)  
Ed Franco – Present (Chairman Planning Commission)  
Keith Senecal – Not Present (Vice Chairman Planning Commission)  
Hubert Gilroy – Not Present (Solicitor)  
Greg Alleman – Not Present (Code Enforcement/Zoning Officer)  
Donna Yarlett – Present (Chairman Board of Auditors)  
Debbie Starner – Present (Secretary Board of Auditors)

**Previous Minutes:** Jim made a motion to approve the December meeting minutes, second by James and passed with an all-in-favor vote.

**Treasurers Report:** The attached treasurer’s report for December was approved with a motion by Jim, second by David and passed with an all-in-favor vote.

**Motion to Pay Current Bills:** A list of outstanding bills was presented to the BOS. Jim made a motion to pay the current bills, second by James and passed with an all-in-favor vote.

**Planning Commission Report:** Steve Hoffman emailed the actual PA Clean and Green Law to the PC. The law allows for between two and three acre tracts to be subdivided off the residual tract without tax penalties on the entire property when it is required to meet a township’s zoning ordinance or SALDO. Lower Frankford Township would have to write a letter explaining the reasoning and a note would need to be added to the subdivision plan.

**Code Enforcement Report:** No report.

**Roadmaster Report:** No report.

**Building & Grounds Report:** No report.

**Equipment Report:** No report.

**C. O. G. Report:** Jean Foschi mentioned that the Cumberland County Commissioners office has reorganized for the New Year. Kelly Neiderer is the new Chairman, Jen Foschi is the Vice Chairman, and Gary Eichelberger is the Treasurer. The WCCOG’s Food Processing Residuals (FPRs) Draft Resolution was distributed in the Commissioner’s office. Everyone agreed that Cumberland County adopting a similar resolution was a good idea, the draft is currently being reviewed by the County’s solicitor. The Commissioners are also interested in meeting with the local municipalities to discuss the goals for regulating FPRs.

Marcus McKnight questioned the members if they were still interested in having a representative from Brightspeed attend a meeting. He was instructed to have a representative attend a meeting in the next several month.

**Correspondence:**

**Unfinished Business:** Memo of Understanding with the Cumberland County Conservation District was discussed. An erosion and sediment control template to give to the residents is being worked on. Karen received a list of Township soils as well as their abbreviations from Vince Elbel. Karen will incorporate the soil list into a sample erosion and sediment control plan.

Andy Yench, Penn State Water Resource Educator, held a water testing clinic December 19<sup>th</sup>. Mr. Yench provided information concerning best management practices for private water wells. Twenty-four water samples were tested for Township residents.

Doug Brehm, the Township Engineer, is looking into the proposed second township park located on Old Mill Road with creek frontage. The property is currently owned by Randy Heishman.

**New Business:** A complaint was filed on October 23, 2023 concerning junk vehicles stored in front yard. Greg visited the site on October 26, 2023. A letter was mailed on November 3, 2023 asking to have the vehicles removed or moved to the side or rear yard. Nothing has been moved yet. Karen will contact Hubert and Greg to see what the next step should be.

**Persons to be Heard:** Wilmer Baker, 430 Run Road, request that the Township to install an alarm system for the pipeline to allow residents to know there is a rupture in the pipe. Mariner 2 and Mariner 2X both by-pass the pump station on Pinedale Road.

**Motion to Adjourn:** Jim made a motion to adjourn the meeting, second by James and passed with an all-in-favor vote.